# **EOATIX Investigation Process**

#### Initiation

The investigation process begins once a formal complaint is received and the complainant or Title IX Coordinator chooses to pursue a formal resolution process.

## **Notice of Investigation**

The Office of Equal Opportunity, Accessibility, and Title IX (EOATIX) sends out a Notice of Investigation (NOI) to all involved parties.

#### **Process Meeting**

The investigator schedules process meetings with all involved parties and witnesses to discuss the investigation process and answer questions.

#### **Interviews**

The investigator schedules and conducts interviews with all involved parties and witnesses.

## **Initial Investigative Report**

The investigator prepares an initial investigative report with all evidence and information collected from interviews and shares the report with all involved parties. Involved parties have ten (10) business days to review and provide a response.

## **Final Investigative Report**

The investigator prepares a final investigative report which includes responses to the initial investigative report if applicable as well as an information summary (or summary of findings for NDAP-related cases). Involved parties have ten (10) business days to respond before the report is shared with the hearing committee

